



DISTRICT COUNCIL
NORTH OXFORDSHIRE

Forward Plan Summary

June 2011 to September 2011

Cherwell District Council

Summary of the Forward Plan

This summary of the Forward Plan, (produced by officers on behalf of the Leader of the Council) sets out the key Executive decisions which will be taken at Cherwell District Council. Whilst this document provides details of the key decisions for the next four month period (set out on the front cover of this document), where details of key decisions to be made after this period are known, they will be provided for information. The Forward Plan will be updated and rolled forward on a monthly basis. As this takes place, the programme will be adjusted: further key decisions may be added, or anticipated ones may be rescheduled or removed. The summary shows the decisions programmed to be taken during each month. A likely date of decision is shown, but it is possible that a decision may be rescheduled to a later month. The full Forward Plan, including the latest position on prospective decisions is available on the council website at www.cherwell.gov.uk, using the link to Council meetings.

This summary sets out the key decisions by month and says whether they will be taken by the Full Executive or by one of its individual Members, or portfolio holders as they are known (see below for details of the membership of the Executive). While key decisions may be taken by officers exercising authority delegated by the Executive, it is the Council's intention that this will very much be the exception.

Key Decisions

A key decision is a 'significant' decision that is legally within the power of the Council to make, is not precluded by statute from being made under Executive arrangements and is not otherwise retained for decision by Council or delegated to a Committee of Council or officer by the Council's constitution.

Significance – A decision is significant if it meets the financial and / or community impact criteria:

- Financial
A decision that will result in the Council:
 - Incurring potential revenue expenditure or savings above £50,000
 - Incurring potential capital expenditure or savings above £250,000
 - Procuring or awarding any contract having a total value exceeding £500,000

and / or

- Community Impact
A decision that is significant in its effects on communities living or working in an area comprising two or more Wards in the area of the Council. That is a decision where:
 - A significant number of users of the service in the Ward(s) will be affected and / or
 - An impact that will last for a number of years, or be permanent; and / or
 - A significant impact on communities in terms of environmental and social well-being.

The following are not regarded by the Council to constitute key decisions:

- Implementing approved budgets or policies and strategies where there is little or no further choice involved and the main decision has already been taken by the council in agreeing the budget and policy framework.
- Implementing approved actions and targets in annual service plans.
- Decisions by the Head of Finance which are part of the ordinary financial administration of the Authority, notably those relating to investments, within the agreed Treasury Management Policy.
- Implementing projects for which specific conditions have been attached by external funders, such as the Government or European Union.
- The award of contract for the provision of works, goods and services, within an agreed policy and budget and where a decision has been made.
- Changes arising from amendments to statute where there is little or no discretion.

For a decision to be key there must be a significant degree of discretion to be exercised by the decision-maker.

The Forward Plan lists documents which are currently available to decision makers. Generally these are also available to the public but some may have restrictions on the information given in them. Copies of public documents listed may be obtained on request from

James Doble,
Democratic, Scrutiny and Elections Manager
Cherwell District Council,
Bodicote House,
Bodicote,
Banbury, Oxfordshire OX15 4AA (e-mail: democracy@cherwell-dc.gov.uk).

There will be a copying charge for each document. Comments on the matters for decision may be made to the relevant contact officer up to the date of the meeting, unless otherwise specified in the consultation details.

Cherwell District Council – Executive Members

** Please note that the current Executive portfolio holders are liable to change following the meeting of Annual Council on 18 May 2011. A revised Forward Plan will be published following the appointment of portfolio holders for 2011-12.

| <u>Portfolio</u> | <u>Member</u> |
|--|--------------------------|
| Policy, Community Planning and Community Development | Councillor Wood |
| Resources and Communications | Councillor Macnamara |
| Breaking the Cycle of Deprivation | Councillor Clarke |
| Performance Management, Improvement and Organisational Development | Councillor Atack |
| Customer Service and ICT (with special responsibility for tourism) | Councillor Turner |
| Economic Development and Estates | Councillor Bolster |
| Planning and Housing | Councillor Gibbard |
| Environment, Recreation and Health | Councillor Reynolds |
| Community Safety, Street Scene and Rural | Councillor Morris |
| Democratic Services and Member Development | Councillor Miss Pickford |

Cherwell District Council Forward Plan

Key decisions on which reports will be submitted to the Executive for consideration:

| Subject for Decision | External Consultees/ method of consultation | Executive Portfolio | Contact Officer(s) |
|----------------------|--|---------------------|--------------------|
|----------------------|--|---------------------|--------------------|

Likely date of decision: June 2011

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|---|---|--|--|
| <p>Bolton Road Area Supplementary Planning Document To formally approve the draft Supplementary Planning Document for the Bolton Road area in Banbury, to go forward for public consultation</p> | <p>Key stakeholder workshops and full public consultation with questionnaire, exhibition and use of the consultation portal</p> | <p>Portfolio Holder for Planning and Housing</p> | <p>Lisa Chaney Tel: 01295 221843</p> |
| <p>IT Service To consider IT Service</p> | | <p>Portfolio Holder for Customer Service and ICT (with special responsibility for tourism)</p> | <p>Pat Simpson Tel: 01295 227069</p> |
| <p>Medium Term Financial Strategy (MTFS) To consider the MTFS</p> | | <p>Portfolio Holder for Resources and Communication</p> | <p>Karen Curtin Tel: 01295 221551</p> |
| <p>HS2 Consultation To consider the consultation for HS2</p> | | <p>Portfolio Holder for Planning and Housing</p> | <p>Bob Duxbury Tel: 01295 221821</p> |
| <p>Performance Management Framework Report To consider the PMF</p> | | <p>Leader of the Council and Portfolio Holder for Policy, Community Planning and Community Development</p> | <p>Claire Taylor Tel: 01295 221563</p> |
| <p>2010/11 Out Turn To consider the 2010/11 Out Turn</p> | | <p>Portfolio Holder for Resources and Communication</p> | <p>Karen Curtin Tel: 01295 221551</p> |
| <p>Treasury Management Annual Report To consider the treasury management annual report</p> | | <p>Portfolio Holder for Resources and Communication</p> | <p>Karen Curtin Tel: 01295 221551</p> |

Likely date of decision: July 2011

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| <p>Local Planning Fees To consider local planning fees</p> | | <p>Portfolio Holder for Planning and Housing</p> | <p>John Hoad Tel: 01295 227980</p> |
| <p>Bicester Civic Buildings Project To consider the Bicester civic buildings project</p> | | <p>Portfolio Holder for Economic Development and Estates</p> | <p>David Marriott Tel: 01295 221603</p> |
| <p>Horton Hospital Update To consider an update on Horton Hospital</p> | | <p>Leader of the Council and Portfolio Holder for Policy, Community Planning and Community Development</p> | <p>Ian Davies Tel: 01295 221698</p> |

| Subject for Decision | External Consultees/ method of consultation | Executive Portfolio | Contact Officer(s) |
|--|--|---|------------------------------------|
| Value for Money Review - Tourism To consider the VFM review of Tourism | | Portfolio Holder for Performance Management, Improvement and Organisational Development | Neil Lawrence Tel: 01295 221801 |
| Value For Money Review - Economic Development To consider the VFM review of Economic Development | | Portfolio Holder for Performance Management, Improvement and Organisational Development | Neil Lawrence Tel: 01295 221801 |
| Value For Money Review - Public Protection To consider the VFM review of public protection | | Portfolio Holder for Performance Management, Improvement and Organisational Development | Neil Lawrence Tel: 01295 221801 |
| Value for Money Review - Vehicle Maintenance To consider the VFM review of vehicle maintenance | | Portfolio Holder for Performance Management, Improvement and Organisational Development | Neil Lawrence Tel: 01295 221801 |
| Banbury Museum Trust Status To consider Banbury Museum Trust Status | | Portfolio Holder for Environment, Recreation and Health and Deputy Leader | Neil Lawrence Tel: 01295 221801 |

Likely date of decision: August 2011

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| Performance Management Framework - Quarter 1 To consider the PMF Quarter 1 | | Portfolio Holder for Resources and Communication | Karen Curtin Tel: 01295 221551 |
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Likely date of decision: September 2011

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| Housing Strategy To consider Affordable Housing Projects | | Portfolio Holder for Planning and Housing | Gillian Greaves Tel: 01295 221654 |
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Likely date of decision: October 2011

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| Bicester Hospital To consider an update on Bicester Hospital | | Leader of the Council and Portfolio Holder for Policy, Community Planning and Community Development | Ian Davies Tel: 01295 221698 |
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| Subject for Decision | External Consultees/ method of consultation | Executive Portfolio | Contact Officer(s) |
|---|--|--|--|
| <p>Banbury Canalside Supplementary Planning Document To consider the representations received to the Banbury Canalside Draft Supplementary Planning Document (SPD) and to seek endorsement of changes made to the draft SPD. To seek endorsement to adopt the SPD as informal planning policy for development control purposes.</p> | <p>All Public consultation on Banbury Canalside Draft Supplementary Planning Document for 6 weeks.</p> | <p>Portfolio Holder for Planning and Housing</p> | <p>Chris Thom Tel: 01295 221849</p> |